

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GREEN MOUNTAIN WATER AND SANITATION DISTRICT

October 10, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Green Mountain Water and Sanitation District, (the “District”) was held at 6:00 p.m. on Tuesday, October 10, 2023.

The audio recording of this meeting is available on the District’s website.

Attendance:	A Regular Meeting of the District was scheduled in compliance with the laws of the State of Colorado, with the following Directors in attendance: Karen Morgan, President David Garner, Vice President Todd Hooks, Treasurer Dave Wiechman, Secretary Roger Wendell, Director Not present, and unexcused: Also present were: Dylan Woods – Title 32 Attorney Mike Yost – District Engineer Sam McKay, GMWSD Josh Stanley, GMWSD Doug Pavlich, GMWSD Deb Olinger, Ali Pikeman – Olsson & Associates David Hawk - Miller & Associates Ludmila Joan Poston Terry – Fossil Ridge
Call to Order / Declaration of Quorum:	Director Morgan, noting the presence of a quorum of all Directors, called to order the Regular Meeting of the Board of the Green Mountain Water and Sanitation District at 6:00 p.m.
Directors & Disclosure Matters:	None.

Approval of/Additions to /Deletions from the Agenda	None.
Public Comment:	<p>Ludmila – Supports hiring a District Manager from existing staff. Would like to know of the trestle, gates or barrier have been ordered and what is the status. Would like to have updates on legal matters. Comment on Director’s fees.</p> <p>Joan Poston – Submitted comment regarding developer, sewer service, lift station, EPA.</p>
Approval of Meeting Minutes	<p>The Board considered the meeting minutes for approval. Director Wiechman MOVED to approve the following minutes as revised.</p> <ul style="list-style-type: none"> – May 9, 2023 – June 13, 2023 – June 20, 2023 – June 28, 2023 – July 11, 2023 – July 18, 2023 – July 28, 2023 <p>Director Hooks seconded, following discussion and upon vote, the motion PASSED unanimously.</p>
Financial Matters	<p>The Board reviewed the September/October 2023 Daily/Monthly Operating Expenses & Capital Expenditures.</p> <p>The Board reviewed the September 2023 Unaudited Financial & Investment Report was presented. Director Hooks MOVED to approve the September/October Operating Expenses and Capital Expenditures and September 2023 Unaudited Financial & Investment Report. Director Garner seconded, following discussion and upon vote, the motion PASSED unanimously.</p> <p>Doug Pavlich presented the draft 2024 Budget. The budget includes a volumetric rate increase of \$0.21 per 1,000 gallons, a service fee increase of 10.36%, and a sewer treatment recovery increase of 7.68%. Overall</p>

	<p>employee rate increase is a 5.62% for cost of living, medical premium, and dental premium increases. A \$2 residential per billing increase to \$17.55. Capital expenditures for three replacement pickup trucks and a transit van for meter reading. The Board determined to schedule a Special Meeting for October 24, 2023 at 6:00 p.m. to review the 2024 Budget. The Board requested an option for the capital reserve rate to be set at \$5M.</p>
<p>District Engineer Report</p>	<p>Mr. Stanley provided a maintenance and operations report to the Board. There were two main line breaks in September due to erosion. Meter replacement has not started yet.</p> <p>Mr. Yost presented the District Engineers Report PowerPoint including:</p> <ul style="list-style-type: none"> - Development Review - Infrastructure Replacement Projects - Engineering Projects - Consulting Engineer Update <p>The District is working on hiring an environmental engineering firm to do a study, which will be presented to the Fed Center developer for negotiation of funding. Director Morgan MOVED to notify the developer that the Board has found the environmental memo inadequate and will be initiating an environmental review process, of which the developer will pay for. Director Hooks seconded, following discussion and upon vote, the motion PASSED unanimously.</p> <p>The Board entered into a discussion regarding engaging a consulting engineer. Director Morgan MOVED to direct Mr. Yost to post publicly a search for an engineering firm with the Statement of Qualifications that can take on the engineering study and potentially the consulting engineer work. Director Wiechman seconded, following discussion and upon vote, the motion PASSED unanimously.</p>

	<p>Mr. Yost is still to reach out to the Special District Association about the risk management study.</p> <p>1078 Alkire developer and attorney met with Mr. Yost and requested to not pay tap fees and other expenses.</p> <p>Bear Creek infrastructure project is nearly completed.</p> <p>RG & Associates submitted a statement of qualifications for the consultant engineering role. Their performance will be evaluated for the upcoming engineering project they are engaged for.</p> <p>Mr. Yost would like to create a standard engineering agreement for the District in consultation with District Attorney Woods. Director Garner MOVED to engage Miller & Associates and Olsson Engineering as the two on-call engineering firms. Director Morgan seconded, following discussion and upon vote, the motion PASSED unanimously.</p> <p>Mr. Yost reported on the ravine bridge trestle design.</p>
<p>Director's Matters</p>	<p>The Board discussed the District Manager search and recruitment firm agreement. The recruitment firm provided an offer to the District for \$10,000 up front payment, with a 25% annual salary / minimum \$37,500 total payment. Director Morgan MOVED to close the job posting for resume review on November 3rd, with finalists to be interviewed at the November regular meeting</p> <p>The Board discussed searching for a new minute taking company. The Board determined to post a job on Indeed for \$20.00 per hour to seek part-time work to draft minutes.</p>

<p>Executive Session pursuant to §24-6-402(4)(b) C.R.S. for the purpose of receiving legal advice regarding: Fossil Ridge Ravine Bridge Federal Center Big Sky</p>	<p>Director Hooks MOVED to enter into Executive Session pursuant to §24-6-402(4)(b) C.R.S. for the purpose of receiving legal advice regarding the Fossil Ridge legal matter. Director Wendell seconded, following discussion and upon vote the motion PASSED unanimously.</p> <p>The Board entered into Executive Session at 8:11 p.m.</p> <p>Executive session concluded at 8:31 p.m.</p> <p>Director Hooks MOVED to enter into Executive Session pursuant to §24-6-402(4)(b) C.R.S. for the purpose of receiving legal advice regarding the Ravine Bridge legal matter. Director Garner seconded, following discussion and upon vote the motion PASSED unanimously.</p> <p>The Board entered into Executive Session at 8:33 p.m.</p> <p>Executive session concluded at 8:47 p.m.</p>
<p>Legal Matters</p>	<p>Director Wiechman inquired about the board being able to review our litigation attorney (Mike Ogborn)'s draft motion for summary judgment in the Big Sky case. Mr. Woods will look into the matter.</p> <p>Director Morgan MOVED to make the legal analysis from Jim Beckworth public. Director Wiechman seconded, following discussion and upon vote, the motion PASSED unanimously. The Board requested that the PDF file be locked for editing.</p> <p>Director Morgan MOVED to make the draft version of the ravine proposal public. Director Hooks seconded, following discussion and upon vote, the motion PASSED unanimously.</p>

New Business	Director Morgan requested to remove the rebate provision from the Rules and Regulations at the next board meeting. Director Morgan will be providing additional space in the next newsletter to fill.
Adjourn	Director Hooks MOVED to adjourn the meeting. Director Garner seconded the motion, following discussion and upon vote motion PASSED by unanimous consent, and the meeting was adjourned at 9:06 p.m.


David Wiechman, Secretary